

TOWN OF SUMNER
PLANNING BOARD
1st & 3rd Tuesdays, 6:30-8:00 p.m.
May be extended by vote of the Board

**BUILDING NOTIFICATION
CHECK LIST of REQUIREMENTS**

Checklist and Notification of Intent to Build or Remodel must be fully completed & brought to the Planning Board for approval before ANY construction begins. Contact the Town Office (207-388-2866) if you have any questions. Please mark each item as completed or write "N/A" if it does not apply.

Obtain NOTIFICATION FORM from Town Office or online

Become familiar with all State and Town ORDINANCES and REGULATIONS relating to your Notification.

- Include relevant PERMITS
- Inside Plumbing Permit, see Plumbing Inspector.
- Septic Design Approval, see Plumbing Inspector.
- Shoreline Zoning Issues, see Code Enforcement Officer
- Driveway Permit, \$10.00, see Road Commissioner

MAP must be completed showing:

- property line and road set backs
 - dimensions of new or remodeled structure
 - include location and distances between
 - all other adjacent structures
 - septic system and well
- Return NOTIFICATION to Town Office **with \$10.00 FEE.**

Notifications will be scheduled on the next Planning Board agenda in the order received at the Town Office.

***It is the responsibility of the property owner to verify the approval/denial of the

Please keep this page for your reference.

Town of Sumner
633 Main Street
Sumner, Maine 04292

Phone: 207-388-2866

Fax: 207-388-2862

sumnerme@megalink.net

Tuesday 10:30-7:00

Wednesday 8:30-4:30

Thursday 8:30-3:00

Friday 9:00-1:00

Saturday 9:00-12:00

The Planning Board meets on the 1st and 3rd Tuesdays of each month at 6:30

Code Enforcement Officer

John Evans (207) 240-8564

Licensed Plumbing Inspector

John Evans (207) 240-8564

Road Commissioner

Andrew Wickson

515-1124

**TOWN OF SUMNER
NOTIFICATION OF INTENT TO BUILD OR REMODEL**

THE UNDERSIGNED FILES FOR AN INTENT TO BUILD OR REMODEL FOR THE FOLLOWING USE.

SAID NOTIFICATION TO BE USED ON THE BASIS OF THE INFORMATION CONTAINED WITHIN THIS APPLICATION.

THE APPLICANT HEREBY CERTIFIES THAT ALL INFORMATION AND ATTACHMENTS TO THIS NOTIFICATION ARE TRUE AND CORRECT.

APPLICANT

ADDRESS

TOWN STATE ZIP PHONE

Email address _____

OWNER (SIGNATURE)

ADDRESS

TOWN STATE ZIP PHONE

1. PHYSICAL LOCATION OF PROPERTY AND BUILDING
(buildings must be 75' from center of road):

Road Map Lot

Is land in Tree Growth? Yes _____ No

If Yes, is all land enrolled? _____

No residence may be placed on land enrolled in Tree Growth

Acreage Part of subdivision?

Is building within 250 feet of pond, river, stream?

2. PROPOSED USE OF BUILDING:

Residence Seasonal Accessory Building

Commercial

3. TYPE OF CONSTRUCTION:

New Renovations (Describe)

Addition Number of bedrooms added

Mobile Home: Year Make Model

Dimensions of structure

FEE \$10.00 CLERK

DATE EXPIRATION DATE (6 months if no construction started)

1. TYPE OF SEWAGE DISPOSAL:

Existing Proposed.....

(ATTACH COPY OF PLUMBING PERMIT OR SITE PLAN FOR SEWAGE)

2. WATER SOURCE (dug or drilled well)

3. SITE PLAN-Illustrate the information about your lot and the proposed use.

A) Lot dimensions, number of acres

B) Location of existing and/or proposed building and distance from road and lot lines.

All buildings must be 75' from the center of the road.

C) Location of sewage disposal system and water supply: septic tank minimum of 8' from building; leach field 15' from building w/o basement; 20' from building with basement

(Use attached sheet for diagram.)

(PLUMBING INSPECTOR MUST SIGN OFF ON SEWAGE DISPOSAL SYSTEM)

PLUMBING INSPECTOR.....

John Evans (207) 240-8564

DATE

.....

(FOR OFFICIAL USE ONLY)

APPROVED: YES NODATE.....

PLANNING BOARD SIGNATURE

REASON FOR DENIAL

.....

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SKETCH OF SITE PLAN SHOWING:

Lot dimensions, number of acres

Location of existing and/or proposed building and distance from road and lot lines.

Location of sewage disposal system and water supply: septic tank minimum of 8' from building; leach field 15' from building w/o basement; 20' from building with basement

All buildings must be 75' from the center of the road.

NAME _____

MAP LOT ROAD

TOWN OF SUMNER
ROAD/DRWEWAY PERMIT

NAME OF OWNER.....
ADDRESS.....
TOWN.....STATEZIP.....PHONE.....
SIGNATURE

NAME OF ROAD
MAP.....LOT.....

FEE \$10.00 CLERK
DATE.....

REQUIREMENTS OF ROAD COMMISSIONER:

___ NEW, POLYETHYLENE CULVERT
CULVERT SIZE.....

.....
SIGNATURE•

ROAD COMMISSIONER ANDREW WICKSON 515-1124

DATE

Culvert shall be placed a minimum of 2 feet from shoulder of roadway. Driveway shall not be higher than road level for a distance of four feet. Driveway will be ditched both sides to prevent water from running into roadway.

BRING THIS FORM BACK TO THE TOWN OFFICE: TEL: 388-2866 FAX: 388-2862
TUES 10:30-7:00; WED 8:30-4:30; THUR 8:30-3:00; FRI 9:00-1:00; SAT 9:00-NOON